

# Help for Filling the online Form

## DETAILS OF THE APPLICANT NOMINATED/NOMINEE

\*Mandatory/ Required Fields

Field	Allowed Data Type, maximum length/size of the field
First Name: *	Only Alphabets and Numbers allowed. Max size: 50
Middle Name:	Not Mandatory, Use Alphabets only Max size: 50
Surname/Last Name:*	Use Alphabets only Max size: 50
3.Designation:*	Use Alphabets only Max size: 50
4.Name of the Current Organization:*	Only Alphabets and Numbers allowed. Max size: 50
5.Address for Correspondence:*	Alphabets and Numbers and symbols allowed. Max size: 50
6.Date of Birth:*	Date Format- dd-mm-yyyy
7.Place of Birth :*	Use Alphabets only Max size: 50
8.Age (As on application filling date) *	Automatically calculated

6. Educational Qualifications [Credentials need to be attached]

Field	College University.	Degree	Year	Major Subject	%Marks/Grade	Class	Division
Allowed Data Type, maximum length/size of the field	Size: 20 char Only Alphabets allowed	Size: 5 char Only Alphabets allowed	Numeric allowed	Size:50 char Only Alphabets allowed	Only numeric and percent(%) allowed	Numeric allowed	Numeric allowed

7. Professional Experience [In Chronological order]

Field	Organization	Designation	Tenure	Role/Responsibility
Allowed Data Type, maximum length/size of the field	Size:50 char Only Alphabets allowed	Size:30 char Only Alphabets allowed	Size:60 char Only Alphabets allowed	Size:20 char Only Alphabets allowed

8. Research/Technical/Professional Output [Publications, Patent, Report, Article, Chapter etc./Titles of Technical paper originally contributed by the nominee and names of journals in which published along with dates [enclose abstracts) Please also enclose copies of two best publications, as judged by you.

Field	DESCRIPTION	ATTACHMENT
Allowed Data Type, maximum length/size of the field	Size:10 char Only Alphabets Allowed	Pdf Allowed size should be 1 mb

9. Professional Awards & Honours /Recognition received. Please enclose two copies.

Field	DESCRIPTION	ATTACHMENT
Allowed Data Type, maximum length/size of the field	Size:10 char Only Alphabets Allowed	Pdf Allowed size should be 1 mb

Field	Allowed Data Type, maximum length/size of the field
10. Brief statement citing specific contribution of the nominee meriting this nomination. Detailed statement on the technological/engineering/scientific contributions [Please state in about 100 words]	Size : 100 words Only Alphabets and Numbers allowed.
11. Work related achievements/accomplishments, highlighting innovations related to Production/Design/Development/Scientific /Engineering Novelty caused/Performance Benefits/Application Records/Impact on Energy Conservation/Environment.	Size : 100 words Only Alphabets and Numbers allowed.
12. Service to the profession -Glimpses of Public education and creating awareness of the role of metallurgy; active participation in various Industry, Academic & Research domain. [Please state in about 200 words]	Size : 100 words Only Alphabets and Numbers allowed.

13. Service to society and the community beyond the nominee's regular employment - Apart from technical competence, community services & voluntary work carried out for redressal of socially oriented problems, with the aim of alleviating the conditions of people & community in general.

Field	DESCRIPTION	ATTACHMENT
Allowed Data Type, maximum length/size of the field	Size:10 char Only Alphabets Allowed	Pdf allowed size should be 1 mb

14. Details of 2 Referees who may provide objective assessment of the Quality & Importance of the work/achievement of the Nominee

Field	Name	Phone Numbers	Email I'd	Current Affiliation
Allowed Data Type, maximum length/size of the field	Only Alphabets Allowed	Only Numbers allowed Size: 10	Email allowed	Alphabets and Numbers and symbols allowed

15. Candidate's Testimonials

Field	Allowed Data Type, maximum length/size of the field
i.Upload Photograph	Only Png and Jpg Allowed size should be 50 kb
ii.Highest degree educational credential	Only PDF allowed Size should be 1 Mb
iii.Self-Declaration Form	Only pdf allowed Size should be 1 Mb
iv.Proof of Date of Birth	Only pdf allowed Size should be 1 Mb
v.Full List of Publications/reports	Only pdf allowed Size should be 1 Mb
vi.List of Best publications	Only pdf allowed Size should be 1 Mb
vii.Technological/Engineering/Scientific Innovation: Contributions	Only pdf allowed Size should be 1 Mb
viii.Approval Letter from Sponsor	Only pdf allowed Size should be 1 Mb
ix.Valid Photo ID Proof	Only pdf allowed Size should be 1 Mb